

Memo

To: Chevy Chase Village Board of Managers
From: Grace Brock, Administrative Assistant/Community Liaison
CC: Shana R. Davis-Cook, Village Manager
Date: 2/7/2013
Re: Village Hall Use for January 2013

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of January, 2013.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —Child's Birthday Party.	1	\$125.00
Community Use—Board of Managers Meeting, Tree Committee Meeting, Legal Services Committee Meeting, Chevy Chase Open Space Committee Meeting, Red Cross babysitting Course.	5	\$0.00
Fee Waiver Use/Public Use— Chevy Chase @ Home's Meet and Mingle Event, Chevy Chase @ Home Evening Event, Garden Club Meeting, Section 5 Meeting.	4	\$0.00